



March 18, 2020

**RE: COVID-19**

To all our valued customers and partners:

As we collectively deal with the current COVID-19 crisis, we want to ensure all that Seaway Express will continue to ensure the safety of our employees and customers alike. Seaway Express is currently implementing procedures set out by Health Canada as well as industry norms to reduce exposure to all.

Effective immediately in order to protect all Seaway Express will:

- *Continue to offer sanitizing product to all our employees working both in office and on the road.*
- *Eliminate the signing of documents by consignees and instead requesting the consignee name to be printed by the driver on the delivery receipt instead with initials CV.*
- *Cancel all visitors to our offices and cancel all face to face meetings with customers.*

These along with other internal measures will enable Seaway Express to continue to provide the best service possible under these very difficult circumstances.

We appreciate your support and we thank our dedicated employees for all their efforts.

Bob Gauthier  
President